

# Enhancing Collaboration and Effectiveness in Criminal Justice Systems: Resources for Criminal Justice Coordinating Councils

Texas Association of Pretrial Services Conference

April 2024



# Presenter



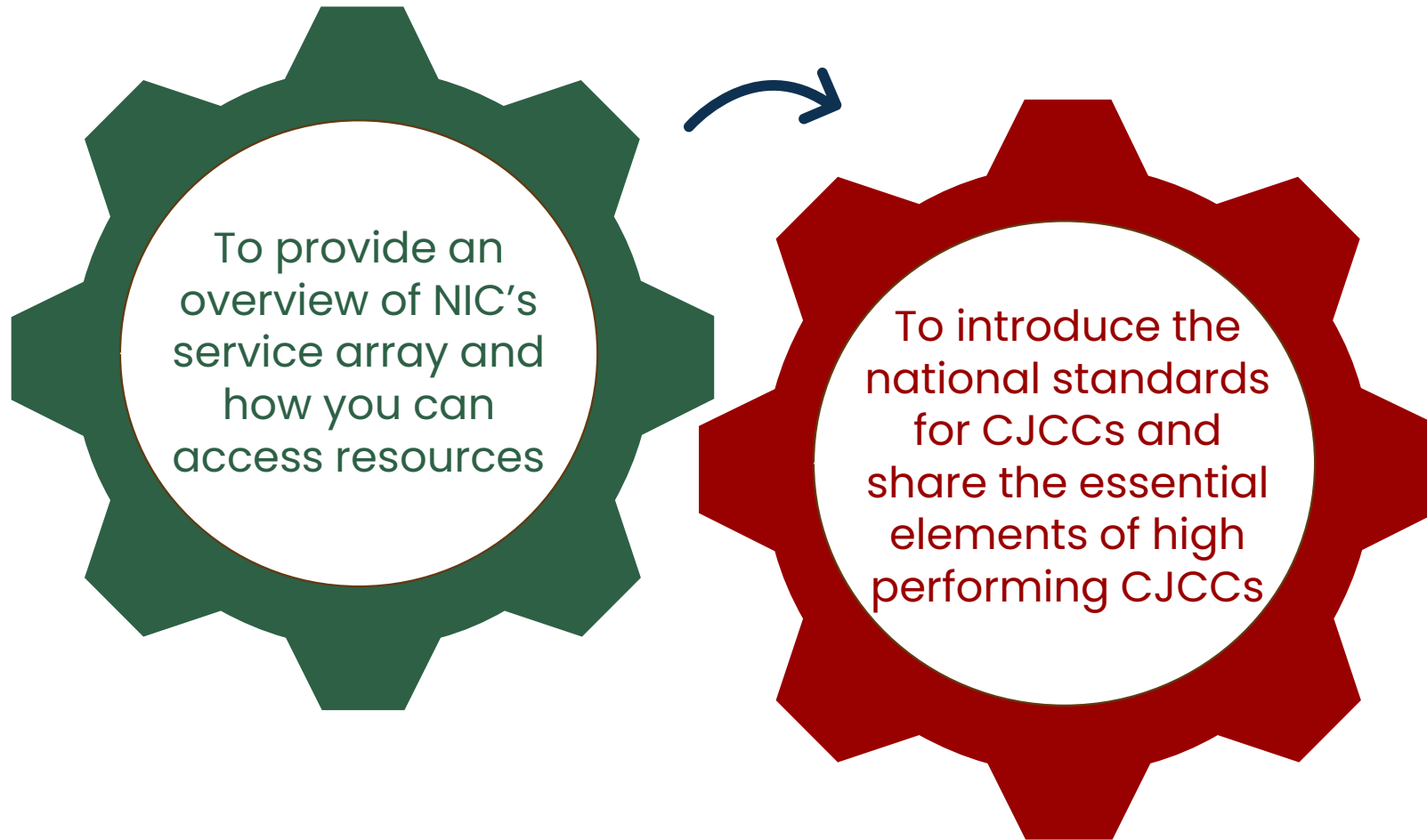
Mandy Potapenko  
National Programs Advisor  
Community Services Division  
National Institute of Corrections



# Workshop Objectives



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# Disclaimer

The National Institute of Corrections is a federal agency established to provide assistance to strengthen state and local correctional agencies by creating more effective, humane, safe, and just correctional services.

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# Criminal Justice Coordinating Council Resources

This work was funded by the National Institute of Corrections, U.S. Department of Justice under cooperative agreement #22CS24.

**A collaborative initiative between NIC and the Justice Management Institute**



# Workshop Objectives





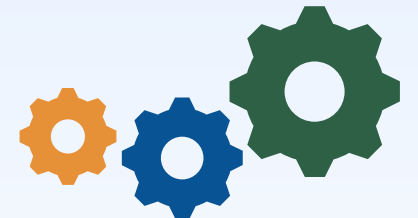
# About NIC

CELEBRATING 50 YEARS OF SERVICE  
WITH PURPOSE AND CORRECTIONAL EXCELLENCE

**National Institute of Corrections** is a multi-disciplinary correctional agency of the federal government whose **mission** is to advance public safety by shaping and enhancing correctional policies and practices through leadership, learning, and innovation.

## 4 Public Facing Divisions

- Academy
- Community Services
- Jails
- Prisons



# About NIC

## Classroom-Based Training

Join students at the National Corrections Academy.

## Virtual Instructor-Led Training

Take an online class with a live instructor.

## E-Courses

Satisfy requirements with automated instruction.

## Webinars

Get informed about hot topics in the field.

## Conference Workshops

Meet and learn from NIC on the road.

## Ask NIC a Question

Let our Information Center help desk assist you.

URL: <https://nicic.gov/nic-helpdesk>

## Join a Private Corrections Staff-Only Forum

Talk with peers in corrections from around the country.

URL: <https://community.nicic.gov/>

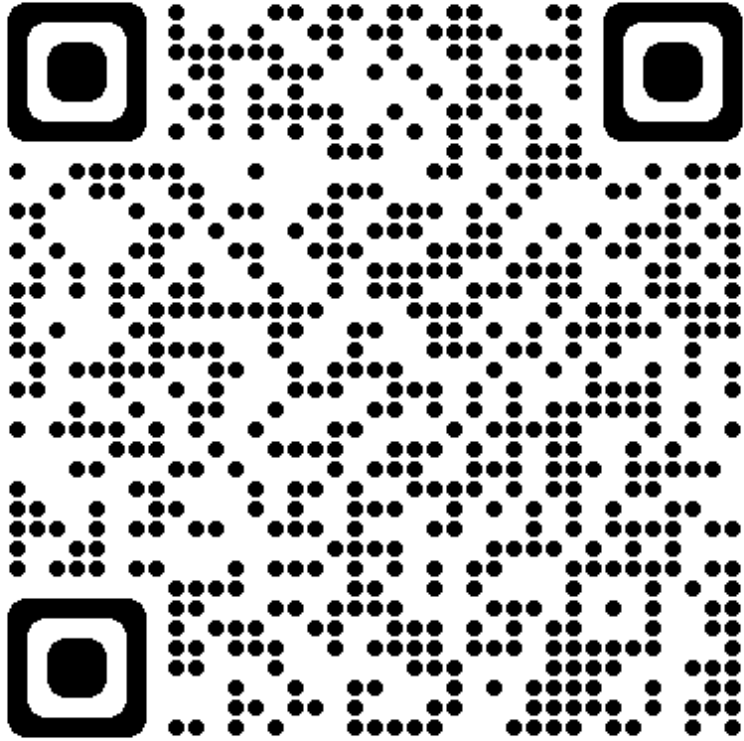
## Apply for Technical Assistance

Get help from the experts.

URL: <https://nicic.gov/im-looking-technical-assistance-my-agency>

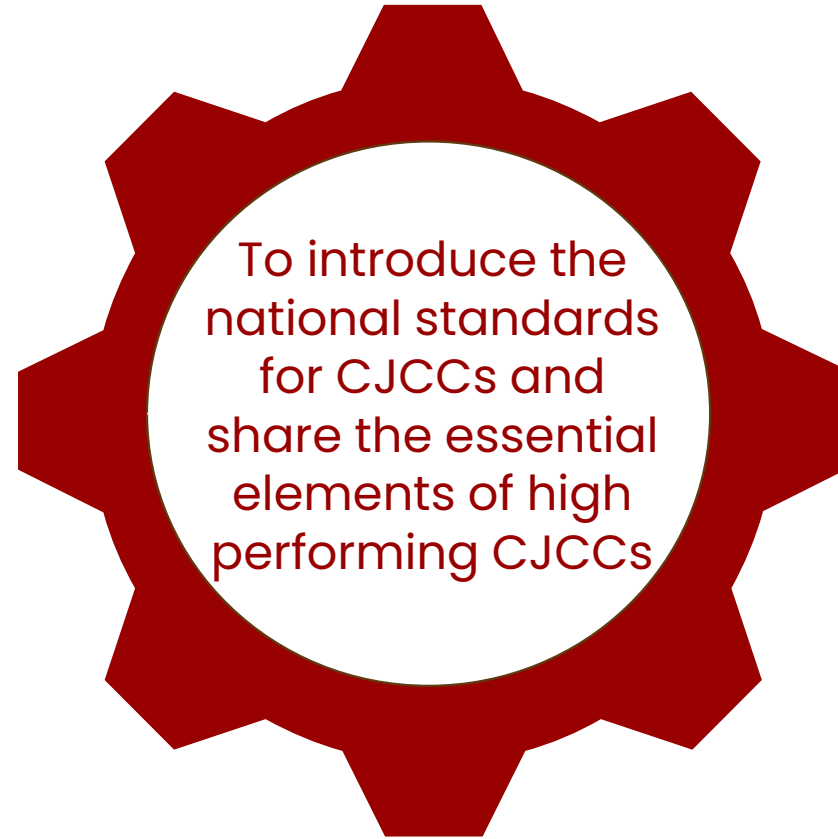


# NIC Website:



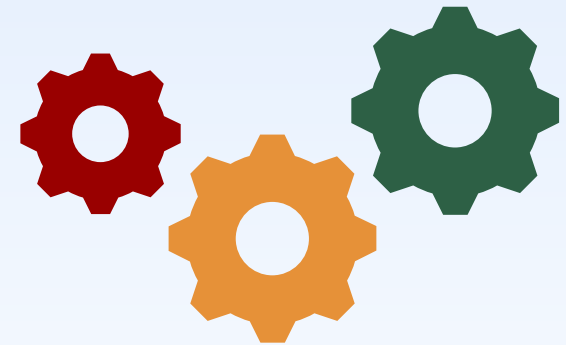
[National Institute of Corrections | National Institute of Corrections \(nicic.gov\)](https://www.nicic.gov)

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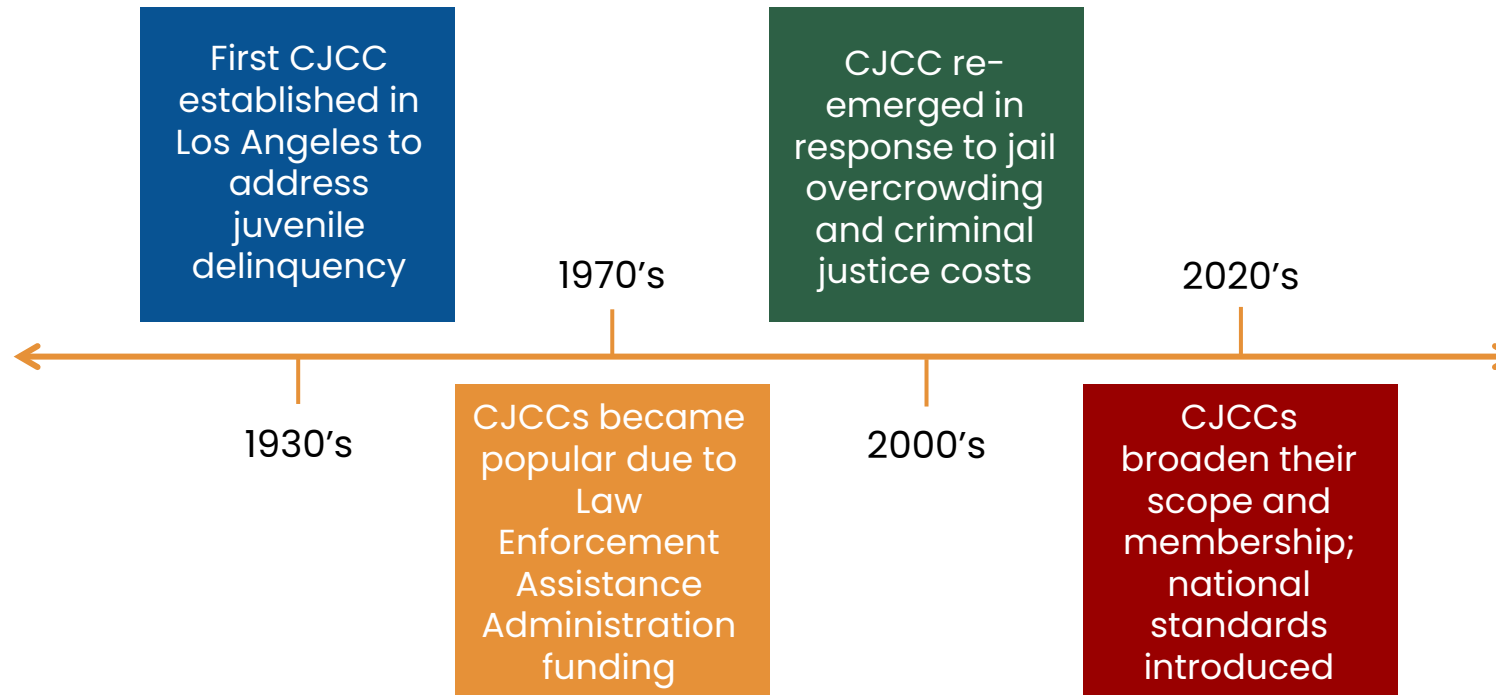


# What is a CJCC?

A CJCC is an established body of key criminal justice, government, and community stakeholders that convene regularly to identify systemic challenges and work collaboratively to improve the local criminal justice system

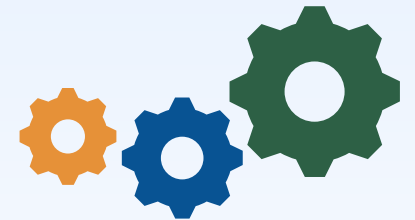


# History of CJCCs



# Why the National Standards Were Created

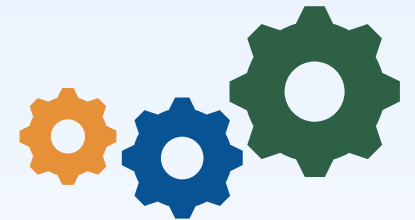
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Criminal justice systems are more effective when criminal justice stakeholders work together to improve public safety

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**The national standards provide a practical framework for jurisdictions to operate high performing CJCCs**



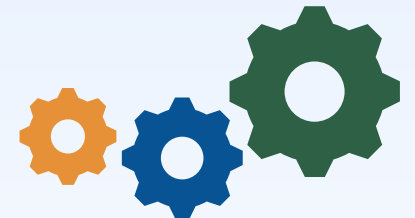
# Why the National Standards Were Created

Criminal justice systems are more effective when criminal justice stakeholders work together to improve public safety

CJCCs have been considered a best practice for decades

The national standards provide a practical framework for jurisdictions to operate high performing CJCCs

**The national standards are intended to elevate the use of CJCCs across the country**



# Guiding Principles of CJCCs

Create a criminal justice system that is fair, just, and equitable

Collaborate, build consensus, and share responsibility

Pursue innovation and evidence-based solutions

Embrace transparency and accountability



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**Utilize data and research**

**Inform and involve the community**

**Include diverse perspectives in all aspects**



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**Communicate and share information**

**Enhance public safety and trust**

**Maximize existing resources and taxpayer funds**



# Why Does Your Jurisdiction Need a CJCC?



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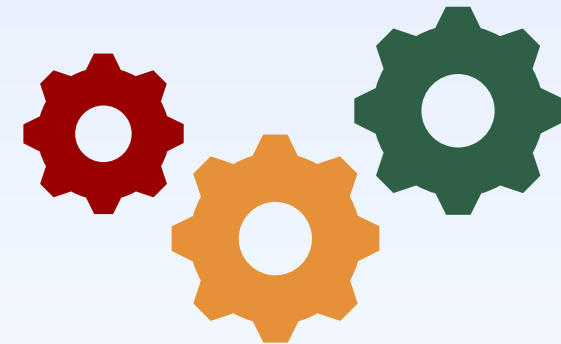
# Why Does Your Jurisdiction Need a CJCC?



# Pretrial is a Significant CJCC Stakeholder

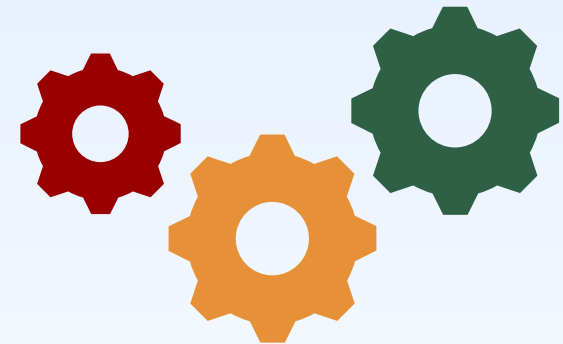
## Most Common Members of a CJCC:

Sheriff	95%
District Attorney	93%
<b>Probation Chief</b>	<b>93%</b>
Public Defender	90%
Presiding/Chief Judge	80%
County Commissioner	70%
Behavioral Health Director	70%
Judge other than Chief Judge	70%
Community Representative	58%



# Common CJCC Initiatives

Behavioral Health Services	64%
Record Management Systems	62%
<b>Diversion and Deflection</b>	<b>60%</b>
<b>Pretrial Release</b>	<b>54%</b>
<b>Treatment Services</b>	<b>52%</b>
Case Processing	49%
Re-Entry	49%
Race & Ethnicity Equity	36%
Specialty Courts	49%
Probation and Parole Reform	21%

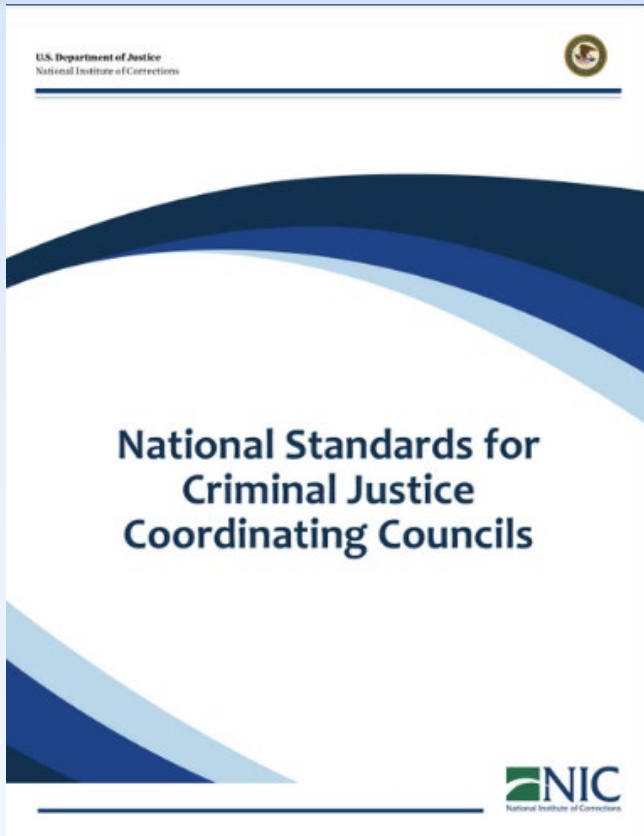
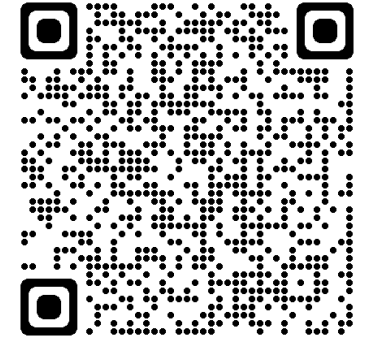


*"For every \$1 invested in operating expenses (including staff), the Winona County CJCC has secured \$4 in grant funding. Many of those grant dollars were used as seed money to fund system improvements, such as treatment courts and reentry programs, which have resulted in additional cost savings from reduced recidivism. Even without attempting to place a value on the intangible benefits of the CJCC, Winona County's investment has more than paid for itself."*

*Kalene Engel, Executive Director,  
Winona County (MN), CJCC*



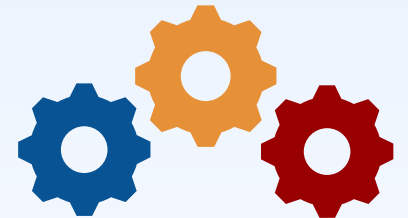
# Introducing the National Standards



Comprehensive framework for creating or enhancing a local CJCC

Detailed description of the ideal model of a CJCC

Guidance for implementation of the standards



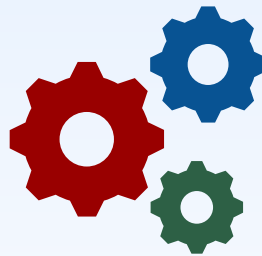


# Synopsis: A Model CJCC Structure per the Standards



# The Standards in Perspective

**The national standards are intended to be a guide in helping jurisdictions establish a productive CJCC**

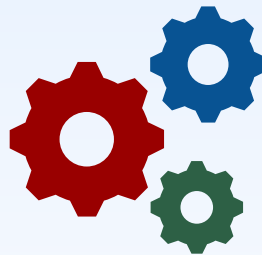




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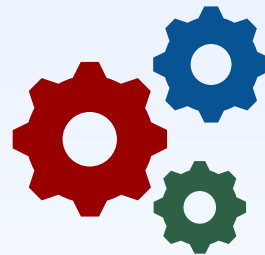
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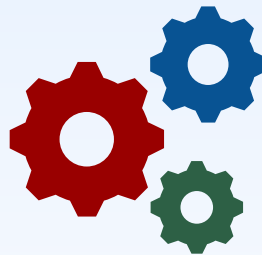
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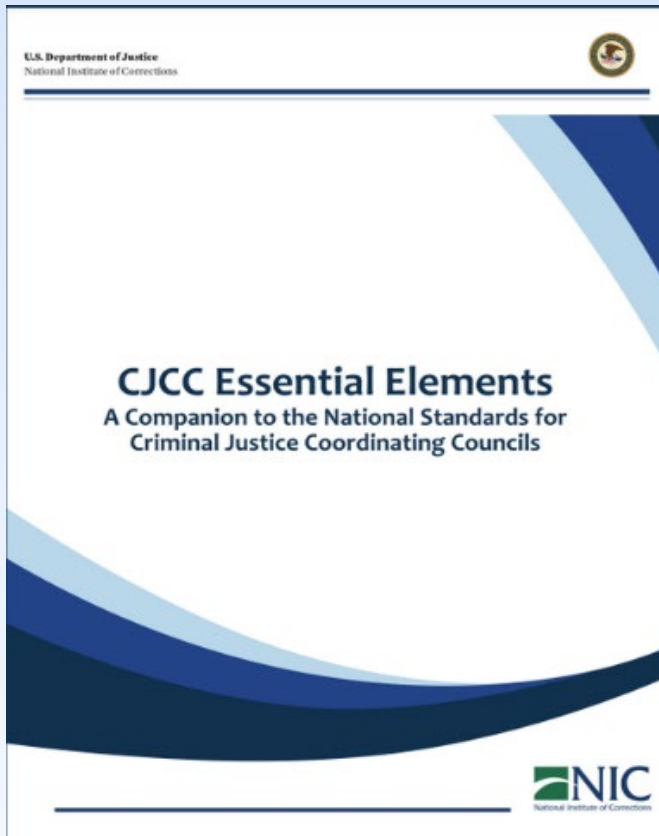
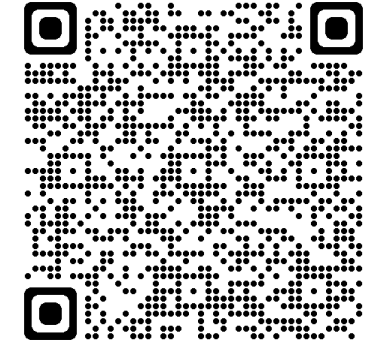


Jurisdiction should establish a CJCC that works best for its criminal justice system and community

**Jurisdictions and stakeholders must recognize that it takes time to fully develop an effective CJCC**



# Introduction to the Essential Elements



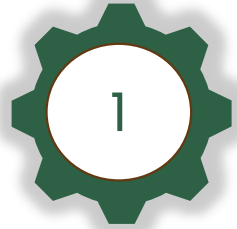
The CJCC essential elements is a companion to the national standards

The essential elements represent the core characteristics of high-performing coordinating councils

The essential elements publication may be a good place to start when delving into the national standards



# The 10 Essential Elements

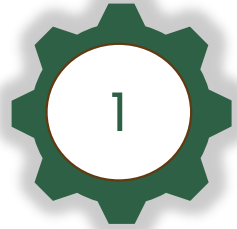


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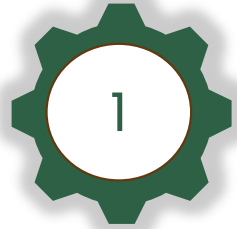


## Participation

*The CJCC has executive-level decision-makers as members, and they actively participate in the council.*



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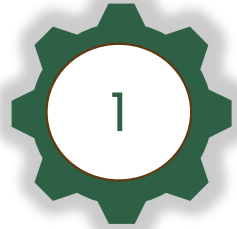


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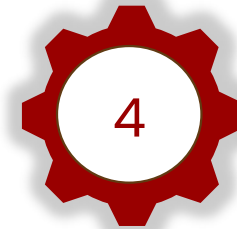
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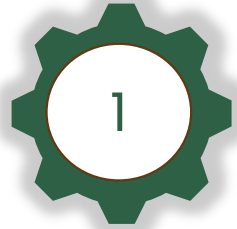
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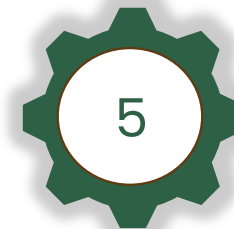
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## Organized Meetings

*The CJCC, including committees and workgroups, has structured meetings regularly.*



# The 10 Essential Elements



## Committees Workgroups

*The CJCC has standing committees and workgroups that advance the strategic initiatives and work of the council.*



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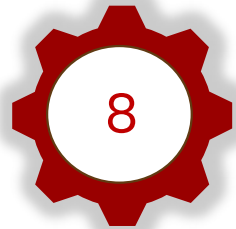
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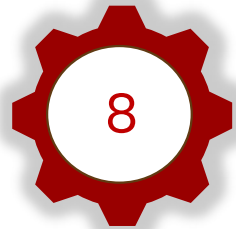
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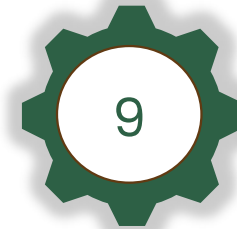
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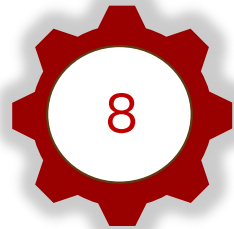
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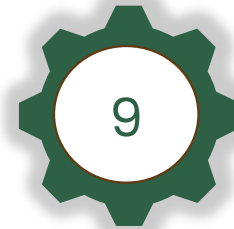
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## Director & Staff

*The CJCC has a director and staff who coordinate and advance the council's strategic initiatives.*



# CJCC Essential Elements Tools



## Essential Elements Checklist

A checklist derived from the essential elements that jurisdictions should strongly consider when establishing or starting to strengthen an existing CJCC.

CJCC Essential Elements Checklist		
Planning Phase		
Item	Explanation	Completed
Vision and mission statements	The CJCC shall have vision and mission statements that accurately convey the purpose of the council. <i>(Essential Element 1, Standard 1.1, and Standard 1.2)</i>	<input type="checkbox"/>
Bylaws	The CJCC shall have written bylaws that formalize the structure and responsibilities of the council. <i>(Essential Element 1, Standard 2.1[a], and Standard 2.5)</i>	<input type="checkbox"/>
Members	The CJCC shall have executive-level decision-makers as members, along with, at a minimum, one community representative. <i>(Essential Element 2, Standard 3.1[a], Standard 3.1[b], Standard 3.3, Standard 3.4, and Standard 3.7)</i>	<input type="checkbox"/>
Officers	The CJCC shall have officers that oversee the council and lead meetings, along with any additional duties and responsibilities assigned in the bylaws. <i>(Essential Element 3, Standard 4.1[a], Standard 4.2[a], Standard 4.2[b], Standard 4.3[a], Standard 4.3[b], and Standard 4.4)</i>	<input type="checkbox"/>
Executive committee	The CJCC shall have an executive committee that manages the operation of the council, along with any additional duties and responsibilities assigned in the bylaws. <i>(Essential Element 3, Standard 5.1[a], Standard 5.1[b], and Standard 5.2)</i>	<input type="checkbox"/>
Decision process	The CJCC shall have a defined decision-making process that includes requirements for voting, including requirements for a quorum. <i>(Essential Element 4, Standard 7.5, Standard 8.1, and Standard 8.2[a])</i>	<input type="checkbox"/>
Meetings	The CJCC shall have a set schedule of regular meetings that complies with local open meeting laws. <i>(Essential Element 5, Standard 7.1[a], Standard 7.1[b], and Standard 7.3)</i>	<input type="checkbox"/>
Meeting documentation	The CJCC shall produce meeting documentation (e.g., agendas, minutes, reports) that informs the CJCC and the community about important information and provides a record of the council's work. <i>(Essential Element 5, Standard 7.1[b], Standard 7.2[a], Standard 7.2[b], and Standard 7.4)</i>	<input type="checkbox"/>



# CJCC Essential Elements Tools



A practical tool for comparing an existing CJCC with the national standards to determine how well a council aligns with characteristics of high performing CJCCs.

CJCC Essential Elements Tool				
Essential Elements and Key Factors	Fully Compliant	Mostly Compliant	Somewhat Compliant	Not Compliant
<b>Systemic Focus – The CJCC takes a systemic approach to coordinating the criminal justice system and is guided by a vision and a mission statement.</b>				
The CJCC focuses on systemic issues that cross multiple agencies and systems.				
The CJCC maximizes system resources and available justice system funding.				
The CJCC pursues a system that is fairer and more just and equitable.				
The CJCC responds to crises affecting the criminal justice system.				
The CJCC has a vision statement and a mission statement that reflect the systemic role of the council.				
The CJCC has bylaws that outline the systemic purpose and structure of the council.				
<b>Overall Ranking for System Focused</b>				
<b>Participation – The CJCC has executive-level decision-makers as members, and they actively participate in the council.</b>				
CJCC membership includes executive-level leadership representing key entities from municipal, county, and state justice agencies.				
CJCC membership size is appropriate to fulfill the council’s mission.				
CJCC membership includes at least one representative from the community.				
CJCC bylaws outline expectations for council members.				
CJCC members attend and participate in council meetings regularly; use of proxies and delegates is limited.				
The CJCC has a formal process for onboarding new members.				
The CJCC’s membership list is publicly posted and updated annually.				
<b>Overall Ranking for Participation</b>				





# Open Discussion and Questions



# CJCC Resources

## The National Standards for CJCCs:

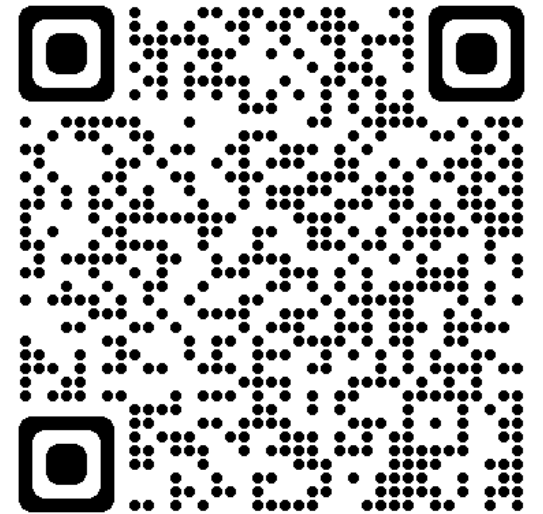
<https://s3.amazonaws.com/static.nicic.gov/Library/o33675.pdf>

## The Essential Elements for CJCCs:

<https://s3.amazonaws.com/static.nicic.gov/Library/o33676.pdf>

## NIC CJCC Microsite:

<https://info.nicic.gov/cjcc/>



# Contact Information

## Mandy Potapenko

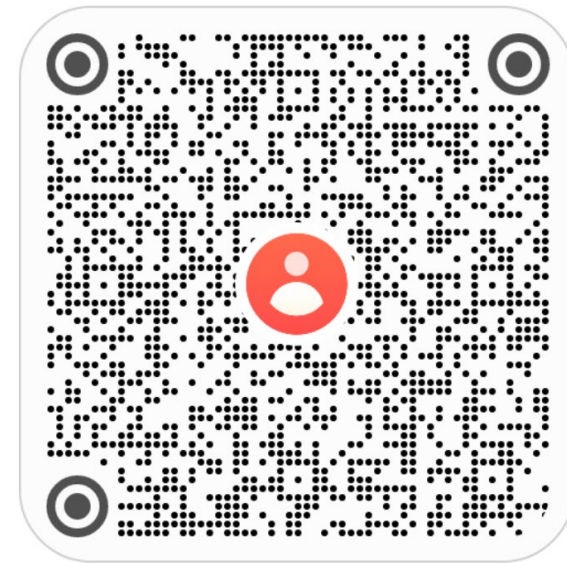
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Mandy Potapenko



Scan the QR code to add this contact.

**Thank You for Participating in Today's  
Workshop!**

