



# Basics to Proficiency:

## *The Journey to Stronger PSRS Efficiency and Data*

**Texas Association of Pretrial Services Conference**  
**March 24-27, 2026**

Presented by: Office of Court Administration  
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Manager  
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Specialist

# Today's Journey

Following the road from data entry to meaningful insight



Thinking About the Basics



Giving Data Heart



Confidence in the Data



Revealing the Insights Inside



Bringing the Insights Home



# Thinking About the Basics

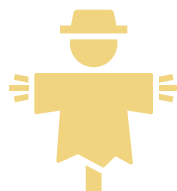


# Name Search

- 1 Defendant
- 2 Arrest

**Pro:**

Fast if there is only a couple of similar names.



**Con:**

Only about 18 names return compared to Advanced Search

Notice the return with regard to the last name

Find Defendant

Jose Martinez

[REDACTED], JOSE MARTINEZ	DOB: 03/04/1960 SID: [REDACTED]
[REDACTED] JOSE MARTINEZ	DOB: 03/15/2003
[REDACTED] JOSE MARTINEZ	DOB: 01/03/2005
[REDACTED] JOSE MARTINEZ	DOB: 07/17/1967 FBI #: [REDACTED]
[REDACTED], JOSE MARTINEZ	DOB: 07/17/1967 SID: [REDACTED]

ADD NEW DEFENDANT

FBI #

TX SID #

### Add Arrest

### Add Arrest

1 Defendant ————— 2 Arrest

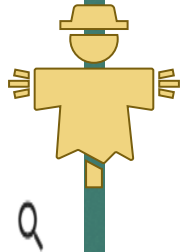
1 Defendant ————— 2 Arrest

Find Defendant

Find Defendant

XYZ123

TX 456ABC



DOB: 06/22/1996  
Name [redacted]  
FBI #: XYZ123  
SID: 456ABC

DOB: 06/22/1996  
Name [redacted] S  
FBI #: XYZ123  
SID: 456ABC

ADD NEW DEFENDANT

ADD NEW DEFENDANT

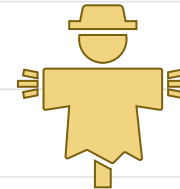
# Advanced Search – By Name Only

Defendant	Date of Birth	SID	FBI #	Arrests	
AGUIAR, GUADALUPE	02/13/1969	[Redacted]	[Redacted]	04/18/2025 00:33 , 10/03/2024 18:00 , 12/30/2023 18:10 , 07/13/2023 13:00	715820
ALCANTARA, ALICIA	11/02/1986	[Redacted]	[Redacted]	11/27/2023 18:30	
ALCANTARA, ALICIA	11/02/1986	[Redacted]	[Redacted]	06/20/2025 12:00	
ALEGGIO, GUADALUPE	08/28/1995	[Redacted]	[Redacted]	04/04/2023 06:40	
ALMENDRAL, RICARDO	07/22/1985	[Redacted]	[Redacted]	01/19/2024 23:30	PC/COMP
ALVARADO, LUIS	09/08/1978	[Redacted]	[Redacted]	08/25/2025 20:30	12580CR
ALVARADO, RAY	07/30/1976	[Redacted]	[Redacted]	01/21/2026 15:30 , 06/19/2024 11:35 , 03/23/2024 10:35 , 01/24/2024 00:15 , 06/19/2023 17:47	260234501010 , 187315401010 , 185891201010 , 249381401010 , 181334801010
ALVARADO, LUIS	01/05/2000	[Redacted]	[Redacted]	05/29/2023 00:59 , 03/24/2023 23:48	None , None
ALVARADO, NICOLA	09/10/1986	[Redacted]	[Redacted]	07/25/2025 07:08	1753650
AMADOR, LUIS	08/09/1964	[Redacted]	[Redacted]	08/23/2025 13:48	2025PF33158
AMADOR, GUADALUPE	12/12/1977	[Redacted]	[Redacted]	01/18/2026 08:09	193891601010
AMBRICIA, RICARDO	08/27/1999	[Redacted]	[Redacted]	06/13/2020 01:00	231519601010
...	...	[Redacted]	[Redacted]	...	...

Name Search Redacted

SID # Redacted

FBI # Redacted



Advanced Defendant Search

First Name: Jose Middle Name: Last Name: Martinez

Date of Birth: MM/DD/YYYY

Cause/Case # SID FBI #

CLEAR SEARCH

# ADVANCED SEARCH BY FBI or TEXAS SID #



Search Results ▾

Search...



Defendant	Date of Birth	SID	FBI #	Arrests	Causes/Cases
MARTINEZ [REDACTED]	06/11/2006	[REDACTED] XYZ123	Not Available	11/14/2024 00:40 , 04/04/2024 10:15	24-190445 , 2023-00189797





# Multiple Returns



Defendant	Date of Birth	SID	FBI #	Arrests	
KIMB	06/11/2006	Not Available	AKCJ4906 I	06/10/2024 23:01 , 06/10/2024	48
MAN	06/11/2006	Not Available	Not Available	06/26/2025 12:46 , 12/19/2024	
MAR	06/11/2006	Not Available	Not Available	06/06/2024 07:09 , 09/28/2023	2
MAR	06/11/2006	Not Available	Not Available	02/02/2024 11:51	
MAR	06/11/2006	Not Available	Not Available	11/14/2024 00:40 , 04/04/2024	
MAR	06/11/2006	Not Available	Not Available	11/29/2024 10:34	2024200026
MAR	06/11/2006	Not Available	Not Available	12/07/2023 11:14	23-177982
MEN ANTO	06/11/2006	Not Available	Not Available	07/20/2025 02:08	None
MUH	06/11/2006	Not Available	NF34L6LNL	11/22/2024 05:00	189450001010
NGUY	06/11/2006	Not Available	1WXW989TD	02/13/2026 11:45 , 01/18/2026 05:46 , 12/30/2025 06:15 , 09/24/2025 19:54 , 05/10/2025 00:20	260587401010 , 260187301010 , None , 2556682 , None
OLIVA	06/11/2006	Not Available	Not Available	12/28/2024 17:18	24-12-5134

Name Redacted

SID redacted

Advanced Defendant Search

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Date of Birth 06/11/2006 MM/DD/YYYY

Cause/Case # \_\_\_\_\_ SID \_\_\_\_\_ FBI # \_\_\_\_\_

## *New/Original*

### Create a New Bail Form When:

1. The charge is new: A judge or magistrate is making the initial bail decision. Bond type, amount, and conditions are being set for the first time.
2. Case was prior to PSRS implementation or was not entered.



## *Modify Existing Bail Form*

### Modify the Original Bail Form When:

1. The charge has previously been magisterated.
  2. A judge is modifying a prior bail decision (Magistrate or Trial Court Judge)
    - Bond amount changed
    - Bond type changed
    - Article 17.151 release
- OR**
3. The defendant is rearrested (warrant, indictment, Motion to Revoke/Adjudicate)

# Location 'Docket'



PENDING ▾

Search...

Texas > [Redacted] Sheriff ▾

PENDING

COMPLETE

ADD ARREST



<input type="checkbox"/>	Defendant	Date of Birth	Arrest Date/Time	Cause/Case #	Time Since Arrest	Criminal History Search Status	Entered On Date/Time
<input type="checkbox"/>	[Redacted]	12/07/1997	08/03/2022 08:01	None	31708 hours and 52 minutes	⚠ Expired	08/03/2022 17:33
<input type="checkbox"/>	[Redacted]	02/05/1994	04/03/2022 20:21	12283	34624 hours and 32 minutes	⚠ Expired	04/27/2023 21:15
<input type="checkbox"/>	[Redacted]	12/07/1997	08/03/2022 08:01	16660	31708 hours and 52 minutes	⚠ Expired	05/03/2023 04:13
<input type="checkbox"/>	[Redacted]	08/16/1996	08/03/2022 08:10	16661*1	31708 hours and 43 minutes	⚠ Expired	05/03/2023 04:24
<input type="checkbox"/>	[Redacted]	05/06/1983	08/11/2022 21:13	16667	31503 hours and 40 minutes	⚠ Expired	05/03/2023 06:33
<input type="checkbox"/>	[Redacted]	08/22/1972	09/28/2022 11:23	7016	30361 hours and 30 minutes	⚠ Expired	05/12/2023 04:07
<input type="checkbox"/>	[Redacted]	07/08/1976	09/28/2022 11:50	9056	30361 hours and 03 minutes	⚠ Expired	05/12/2023 04:25
<input type="checkbox"/>	[Redacted]	03/05/1997	10/26/2022 15:53	16700	29685 hours and 00 minutes	⚠ Expired	06/08/2023 07:22
<input type="checkbox"/>	[Redacted]	07/04/1999	12/19/2022 09:55	12232	28393 hours and 58 minutes	Not Started	06/22/2023 07:38
<input type="checkbox"/>	[Redacted]	06/15/1997	12/27/2023 16:45	CC-2023-CR-2142, J2-2022-HC-005, PFF-2023-MAG-1794, PFM-2023-MAG-2331	19435 hours and 08 minutes	⚠ Expired	12/28/2023 07:27

Name redacted

Items per page: 100 ▾

1 - 30 of 30

# Why ACCURATE Reporting Matters



- ▶ Informs local and statewide bail decisions impacting community safety
- ▶ Bail decisions entered today become data used tomorrow
- ▶ That data informs local decisions and local and statewide policy discussions
- ▶ Judges, Legislatures and Justice Partners rely on accurate information
- ▶ Small entry errors can lead to misleading statistics and policy conclusions



# Giving the Data Heart

# Giving the Data Heart

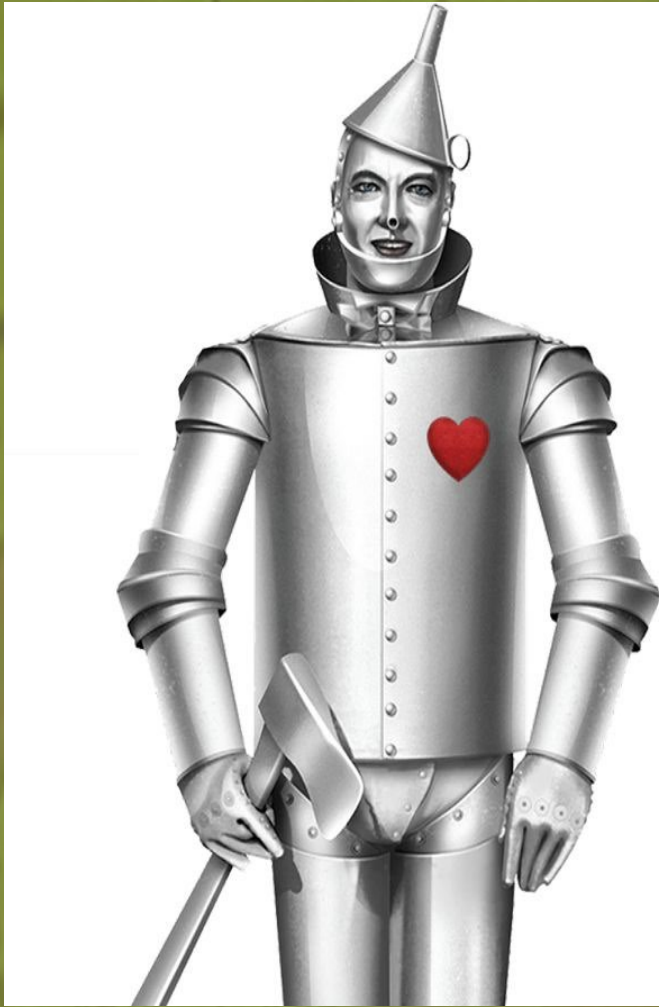
Users create the information in PSRS

Accurate entries reflect real decisions

Complete records tell the full story

Consistency builds trust in the system

Careful entry gives the data meaning





# The Heart of the Data Helps the Next Decision

PSRS entries create a quick snapshot of the bail decision  
Judges, pretrial staff, and justice partners rely on that snapshot

Accurate information helps users understand what occurred at  
magistration

Complete records support informed decision-making in future  
cases

Missing or incorrect data can create confusion or  
misinterpretation and ultimately jeopardize community safety



# Confidence in the Data

# Confidence in the Data

Confidence in PSRS data comes from consistent verification

Agencies benefit from daily and weekly workflow checks

Regular reviews help identify entry errors early

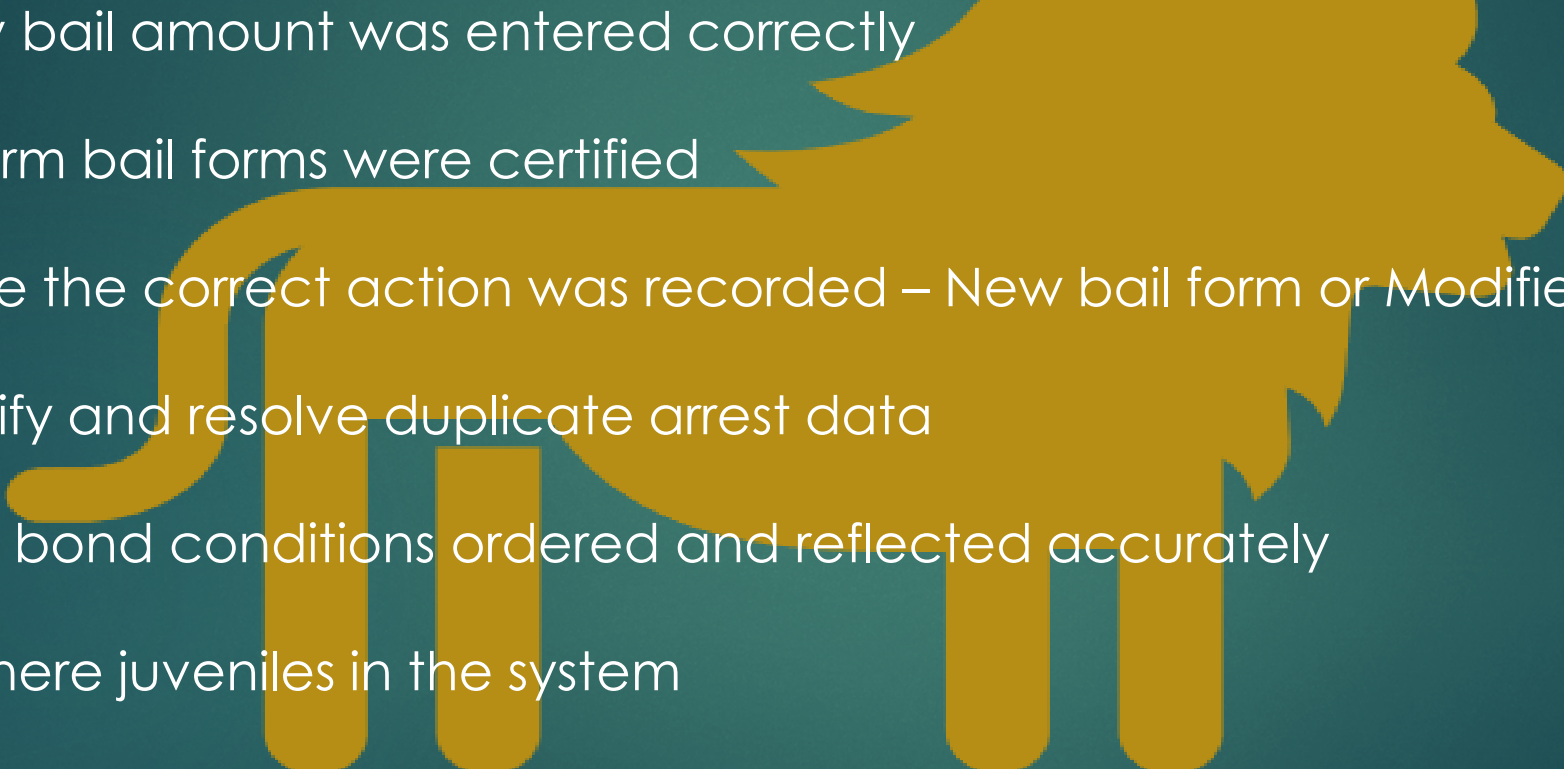
Small issues are easier to correct when caught quickly

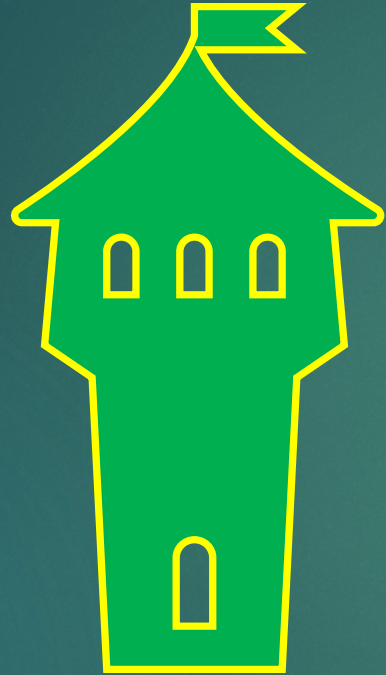
Consistent checks strengthen trust in system data



# PSRS Checks and Balances Checklist

## Entering Defendant & Arrest:

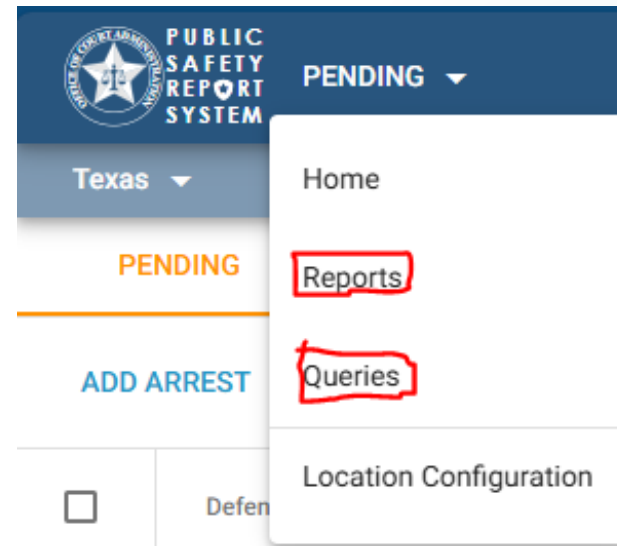
- ✓ Verify bail amount was entered correctly
  - ✓ Confirm bail forms were certified
  - ✓ Ensure the correct action was recorded – New bail form or Modified bail form
  - ✓ Identify and resolve duplicate arrest data
  - ✓ Were bond conditions ordered and reflected accurately
  - ✓ Are there juveniles in the system
  - ✓ Is the list of mandatory releases under Article 17.151 accurate?
  - ✓ Were notifications made?
- 



# Revealing the Insights Inside

# Data insights

REPORTS & QUERIES



# Data Insights - Juveniles in PSRS Query

▶ Juvenile Records in Texas are confidential for children aged 10-16 to prioritize rehabilitation and privacy and are only available to authorized agencies.

▶ Rule of thumb -  $\text{DOB} + 17 \text{ years} = \text{eligibility date}$ . ***If the current date is BEFORE the calculated date – do NOT enter***

▶ You can run a query in the Query Builder

The screenshot shows a 'Query Editor' interface with a 'Parameters' section. The parameters are defined as follows:

And/Or	Column	Operator	Value
<input type="checkbox"/>	DOB	>=	01/01/2009
<input type="checkbox"/> AND	Certified Juvenile	=	No

Below the parameters is a table titled 'Juveniles Not Certified' with the following data:

DOB	Arrest Date	Certified Juvenile
03/15/2009	10/08/2025	No
03/26/2009	09/24/2025	No
06/21/2009	08/29/2025	No
06/23/2009	02/08/2026	No
06/24/2009	01/07/2026	No
06/24/2009	11/25/2025	No
06/25/2009	12/11/2024	No
06/30/2009	12/16/2025	No
09/12/2009	04/18/2022	No
09/23/2009	09/12/2025	No
11/20/2009	12/16/2025	No

# Data Insights - Mandatory Release (17.151) Query

▶Sec. 1. A defendant who is detained in jail pending trial of an accusation against him must be released either on personal bond or by reducing the amount of bail required, if the state is not ready for trial of the criminal action for which he is being detained within:

- ▶(1) 90 days for a felony
- ▶(2) 30 days Class A misd
- ▶(3) 15 days Class B misd
- ▶(4) five days Class C misd

▶Important in preparing cases, defendant rights regarding incarceration, and Legislature viewing these stats.

The screenshot shows a 'Query Editor' interface with two tabs: 'MY QUERIES' (selected) and 'SHARED QUERIES'. Below the tabs is a back arrow and the text 'Queries'. The main area is titled 'Query Editor' and contains several sections:

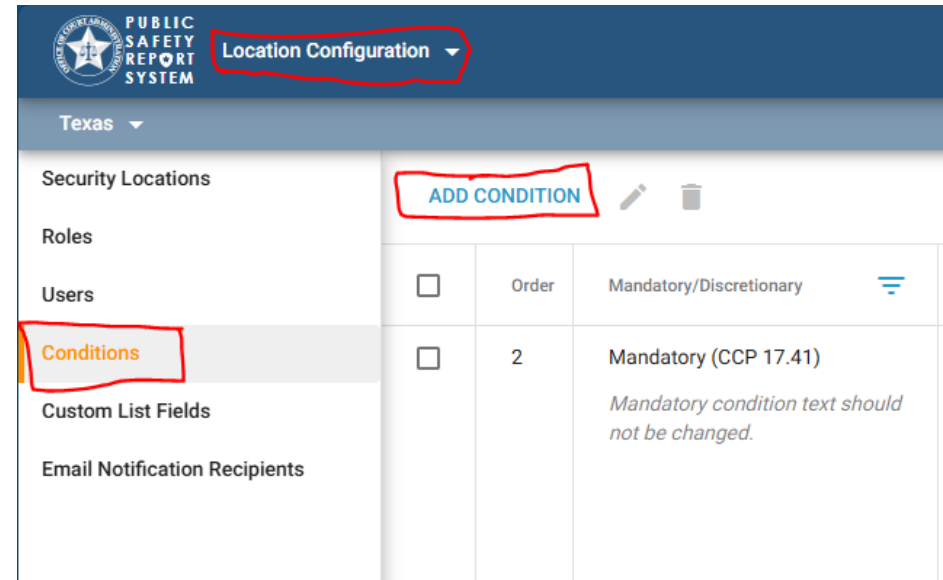
- Data Sources:** A list of data sources with dropdown menus for selection:
  - Defendants
  - Arrests (selected) with a dropdown for 'Defendant'
  - Arrest Offenses (selected) with a dropdown for 'Arrest'
  - Magistrations (selected) with a dropdown for 'Arrest'
  - Magistration Bails (selected) with a dropdown for 'Magistration' and a red minus sign to its right.
- Parameters:** A table with columns for 'And/Or', 'Column', 'Operator', and 'Value'.

	And/Or	Column	Operator	Value	
<input type="checkbox"/>		Mandatory Release	=	Yes	
<input type="checkbox"/>	AND	Arrest Date	>=	09/01/2025	<input type="checkbox"/>

At the bottom right, there are 'RESET' and 'APPLY' buttons. A red vertical bar is visible on the right edge of the image.

# Standard Bond Conditions

- ▶ Tired of entering the same conditions over and over? Or removing the prefilled ones over and over.
- ▶ An administrator can set up jurisdiction specific bond under Location Configuration



Public Safety Report System

Location Configuration

Texas

Security Locations

Roles

Users

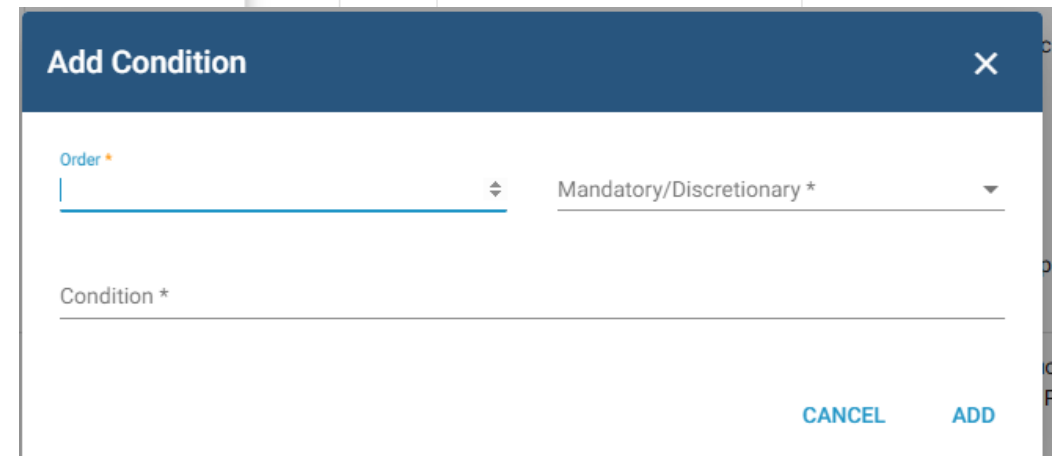
Conditions

Custom List Fields

Email Notification Recipients

ADD CONDITION

<input type="checkbox"/>	Order	Mandatory/Discretionary
<input type="checkbox"/>	2	Mandatory (CCP 17.41) <i>Mandatory condition text should not be changed.</i>



Add Condition

Order \*

Mandatory/Discretionary \*

Condition \*

CANCEL ADD



Bringing  
the Insights  
Home

# User Insights: User Performance Report

- ▶ The User Performance Report will show
  - ▶ Number of criminal histories an individual pulls through the PSRS
  - ▶ Number of Bail Forms an individual certified

The screenshot shows the 'PUBLIC SAFETY REPORT SYSTEM' interface. A navigation menu on the left includes 'Reports' with a dropdown arrow. Below the menu, several report categories are listed: 'Defendants on Bail by Bond Type', 'Defendants on Bail by Offense Level/Degree', 'Offense Count', 'Users', and 'User Performance' (which is highlighted with an orange bar). On the right side, there is a 'Filters' section with the following options:
 

- Date Range \***: A date range selector showing '01/01/2026 - 01/31/2026' with a format 'MM/DD/YYYY - MM/DD/YYYY' below it.
- Location \***: A location selector showing 'Texas > Travis' with a close button (X) and a 'Location...' dropdown menu.

	A	B	C	D	E	F	G
1	Name	Email	TLETS ID	ORI	Location	# of Criminal History Requests	# of Bail Forms Certified
2	L	j@traviscountytx.gov		TX	Texas > Travis > CAFA Magistrate Court	0	1065
3	V	h@traviscountytx.gov		TX	Texas > Travis > CAFA Magistrate Court	0	939
4	F	r@traviscountytx.gov		TX	Texas > Travis > CAFA Magistrate Court	0	264
5	A	@TRAVISCOUNTYTX.GOV		TX	Texas > Travis > CAFA Magistrate Court	66	46
6	S	n@traviscountytx.gov		TX	Texas > Travis > CAFA Magistrate Court	0	43
7	E	a@traviscountytx.gov		TX	Texas > Travis > Justice of the Peace > Precinct 5 Place 1	0	6
8	J	p@traviscountytx.gov		TX	Texas > Travis > CAFA Magistrate Court	0	3
9	R	c@traviscountytx.gov		TX	Texas > Travis > Justice of the Peace > Precinct 5 Place 1	0	3
10	V	M@TRAVISCOUNTYTX.GOV		TX	Texas > Travis > CAFA Magistrate Court	2	2
11	W	j@traviscountytx.gov		TX	Texas > Travis > CAFA Magistrate Court	0	2
12	A	stace@traviscountytx.gov		TX	Texas > Travis > Municipal > Austin	0	0

# Users Report

- ▶ The Users Report shows
  - ▶ All users for a certain location
  - ▶ If the user is Active or Inactive
  - ▶ The role permission each have
- ▶ Important for Administrators to ensure access is given to users still with their organization. And that users are removed upon separation from the organization.

The screenshot shows the 'Public Safety Report System' interface. On the left, a sidebar lists report categories: 'Defendants on Bail by Bond Type', 'Defendants on Bail by Offense Level/Degree', 'Offense Count', 'Users' (highlighted), and 'User Performance'. On the right, a 'Filters' section shows 'Location' with a breadcrumb trail: 'Texas > Travis > Magistrate Court > Texas > Travis > Pretrial'. A red vertical bar is visible on the far right edge of the image.

	A	B	C	D	E
1	Name	Email	Role	Location	Active
2	A	@TRAVISCOUNTYTX.GOV	Certify Bail Form	Texas > Travis	Yes
3	A	@TRAVISCOUNTYTX.GOV	Delete Record	Texas > Travis	Yes
4	A	@TRAVISCOUNTYTX.GOV	User	Texas > Travis	Yes
5	A	aviscountytx.gov	Magistrate	Texas > Travis	Yes
6	A	iscountytx.gov	Magistrate	Texas > Travis	Yes
7	A	iscountytx.gov	Certify Bail Form	Texas > Travis	Yes
8	A	iscountytx.gov	Delete Record	Texas > Travis	Yes
9	A	iscountytx.gov	User	Texas > Travis	Yes
10	A	@TRAVISCOUNTYTX.GOV	Certify Bail Form	Texas > Travis	Yes
11	A	@TRAVISCOUNTYTX.GOV	Delete Record	Texas > Travis	Yes
12	A	@TRAVISCOUNTYTX.GOV	User	Texas > Travis	Yes
13	A	iscountytx.gov	Certify Bail Form	Texas > Travis	No
14	A	iscountytx.gov	Delete Record	Texas > Travis	No
15	A	iscountytx.gov	User	Texas > Travis	No
16	B	AVISCOUNTYTX.GOV	Certify Bail Form	Texas > Travis	Yes
17	B	AVISCOUNTYTX.GOV	User	Texas > Travis	Yes



# End of the Road



Strong data starts with consistently applying the fundamentals.



**YOU** are the heart of the data giving it meaning. What meaning are you giving it?



Confidence comes from knowing your data is reliable and holds up over time.



Insights are stored and retrievable within the system. Auditing or review does not have to be scary and may actually increase confidence.



You were presented with many ideas to bring home. Start small but start!

# Thank You!



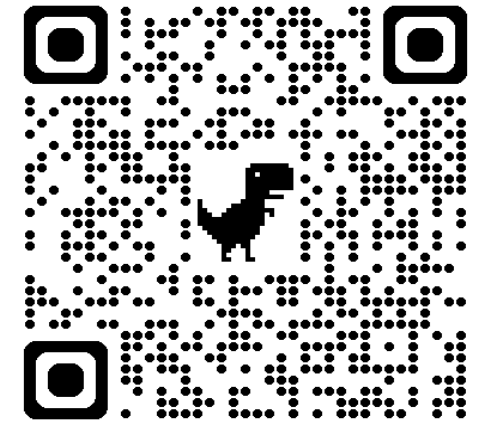
"You've always had the power, my dear. You just had to learn it for yourself." - *Glinda*

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Dr. Clarence Buff – [Clarence.Buff@txcourts.gov](mailto:Clarence.Buff@txcourts.gov)

Monitored Group Mailbox - [Bail@txcourts.gov](mailto:Bail@txcourts.gov)

Visit us at <https://www.txcourts.gov/bail/>



**Bail & Pretrial Website**